

## King's Kids Team Volunteer Role and Responsibilities

At The King's Church, Wisbech our vision is: 'That we may present everyone mature in Christ' – by Loving Jesus, Building Relationships and Serving our Community.

By volunteering to be part of the King's Kids team you are playing a part in making this a reality in your life as well as in the lives of others. The King's Kids team exists to provide a safe and exciting place where primary school level children can receive Bible teaching more appropriate to their age and interests. So, as well as a simple message, also expect fun, glitter, glue and action songs!

The safety of everyone under our care is of utmost importance. As volunteers will be working with children, we will be undertaking DBS checks for those involved in the King's Kids team. If you already have a DBS check that is less than 3 years old and it is the same level as the one we require, you don't need to get another one done, but will need to show it to us and we will take a copy for our records.

There will be a minimum of 2 adult volunteers present at each King's Kids session. One will be the leader while the other will play a supporting role.

Planning for each session will be done for you and will be given to you ahead of time.

Serving as a volunteer not only helps others, but it also helps you and your discipleship. 'Serving our Community' is one of the three core pillars of our vision and all three should be in place in your life in order for you to grow in maturity in Christ. So thank you for taking this step and we pray it will be a real benefit to your spiritual growth too. Your help is greatly appreciated.

### **Key Leader:**

King's Kids Volunteers report directly to Verity McChlery

**Volunteer Role Title:** King's Kids Team Member

**Preparation time required for this role:** Training (1hour) + Safeguarding training.

**Frequency:** as per rota, once a month approx

### **General Role Description:**

- Arrive at church on Sunday at 9:30am to help set up
- Carry a few plastic boxes of materials, and TV (assistance can be given with this) from cupboard to the King's Kids area in the Small Hall
- Move tables, chairs and white board into position in Small Hall
- Receive training at various stages (eg. Safeguarding / Being a King's Kid's Volunteer etc)
- Work together with other volunteers on the team

- Wear a name badge so you can be identified as a volunteer
- Keep children in your care safe
- Get involved with the activities at King's Kids (eg. The action song, the crafts etc)
- Read emails that inform you of the King's Kids sessions, rota updates etc
- Pack away equipment and return it to the church cupboard in the Main Hall
- Inform Key Leader of availability for rota and as soon as possible if unable to attend on your scheduled slot
- Read and agree to a Code of Conduct
- Complete safeguarding and health and safety training once a year. If you cannot attend the date given this can be conducted virtually at home at your convenience.
- Be aware of The King's Church, Wisbech's Health and Safety Policy and implement it.
- Read and implement the church's Safeguarding of Vulnerable People Policy and Procedures
- Be aware that safeguarding is everyone's responsibility. If you see or hear anything that concerns you whether it be regarding a child or vulnerable person or not, you must notify a leader preferably using a 'logging a concern' form which can be found in the church cupboard or on the church website.

(If there is a behaviour issue or a child needs assistance with toileting, the parents of that child will be informed and asked to come and deal with the situation themselves).